



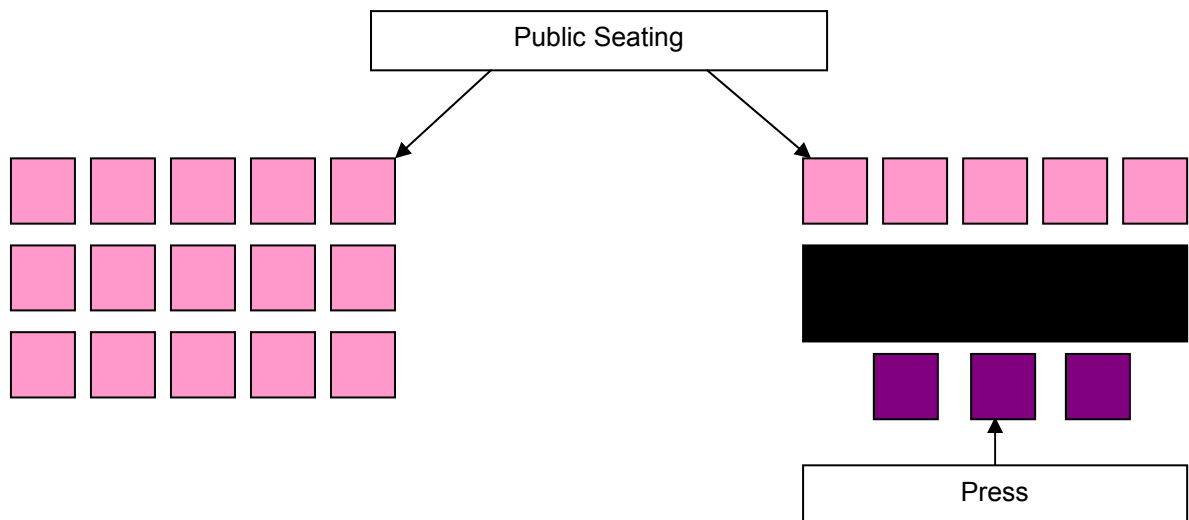
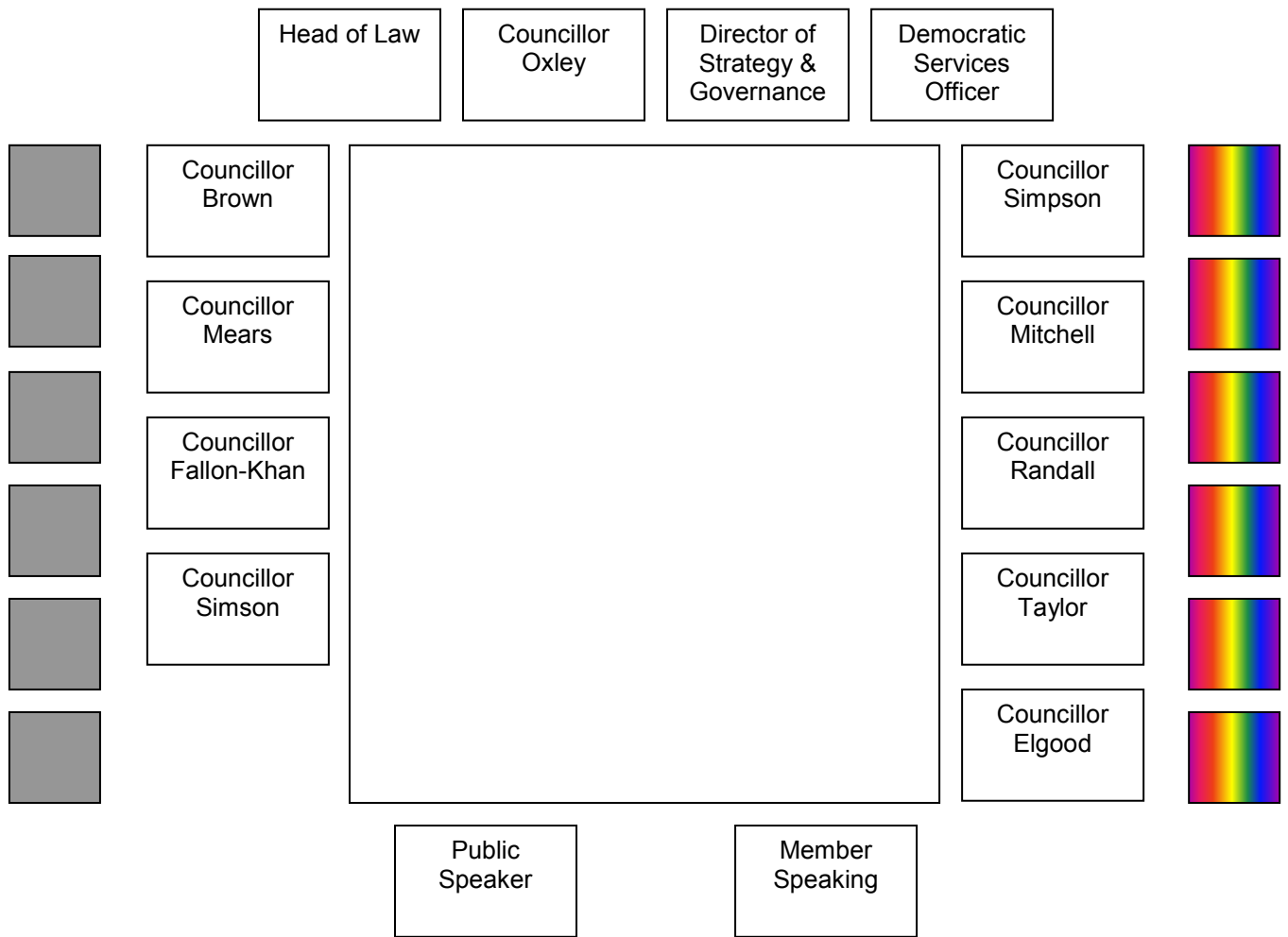
Brighton & Hove  
City Council

# Governance Committee

Title:	<b>Governance Committee</b>
Date:	<b>13 July 2010</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> Oxley (Chairman), Simpson, Brown, Elgood, Fallon-Khan, Kennedy, Mears, Mitchell, Randall and Simson
Contact:	<b>Tanya Massey</b> Senior Democratic Services Officer 29-1227 tanya.massey@brighton-hove.gov.uk

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	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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# Democratic Services: Meeting Layout



## AGENDA

### 1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

### 2. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 27 April 2010 (copy attached).

### 3. CHAIRMAN'S COMMUNICATIONS

### 4. CALLOVER

*NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.*

### 5. PETITIONS

No petitions received by date of publication.

### 6. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 6 July 2010)

No public questions received by date of publication.

## GOVERNANCE COMMITTEE

### 7. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 6 July 2010)

No deputations received by date of publication.

### 8. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS

No written questions, letters or Notices of Motion were submitted by Councillors for the meeting.

### 9. UPDATE ON IMPLEMENTATION OF GOOD GOVERNANCE RECOMMENDATIONS 9 - 16

Report of the Director of Strategy & Governance (copy attached).

*Contact Officer:* Abraham Ghebre-Ghiorghis *Tel:* 29-1500

*Ward Affected:* All Wards;

### 10. STRENGTHENING COMMUNITIES REVIEW – PROGRESS UPDATE 17 - 20

Report of the Director of Strategy & Governance (copy attached).

*Contact Officer:* Nicky Cambridge *Tel:* 29-6827

*Ward Affected:* All Wards;

### 11. DIGNITY & RESPECT AT WORK POLICY 21 - 126

(a) Report of the Director of Strategy & Governance (copy attached).

(b) Draft extract of the Cabinet meeting held on 17 June 2010 (copy attached).

*Contact Officer:* Charlotte Thomas *Tel:* 29-1290

*Ward Affected:* All Wards;

### 12. PETITIONS 127 - 148

Report of the Director of Strategy & Governance (copy attached).

*Contact Officer:* Elizabeth Culbert *Tel:* 29-1515

*Ward Affected:* All Wards;

### 13. CIVIC AWARENESS COMMISSION: TERMS OF REFERENCE 149 - 152

Report of the Director of Strategy & Governance (copy attached).

*Contact Officer:* Mark Wall *Tel:* 29-1006

*Ward Affected:* All Wards;

### 14. SOUTH DOWNS NATIONAL PARK AUTHORITY - DELEGATION OF DEVELOPMENT CONTROL FUNCTION TO CONSTITUENT AUTHORITIES 153 - 178

## GOVERNANCE COMMITTEE

Report of the Director of Environment (copy attached).

Contact Officer: Rob Fraser

Tel: 01273 292380

Ward Affected: All Wards;

### 15. MANDATORY DEVELOPMENT FOR PLANNING COMMITTEE 179 - 186

Joint report of the Director of Environment and the Director of Strategy & Governance (copy attached).

Contact Officer: Caroline Banfield,  
Jeanette Walsh

Tel: 29-1126, Tel: 29-  
2995

Ward Affected: All Wards;

### 16. REPLACEMENT BOARD MEMBER FOR BRIGHTON & HOVE SEASIDE COMMUNITY HOMES LTD. 187 - 190

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Oliver Dixon

Tel: 29-1512

Ward Affected: All Wards;

### 17. PART TWO MINUTES OF THE PREVIOUS MEETING 191 - 192

Part Two Minutes of the meeting held on 27 April 2010 (copy attached).

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Tanya Massey, (29-1227, email [tanya.massey@brighton-hove.gov.uk](mailto:tanya.massey@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

Date of Publication - Monday, 5 July 2010

# GOVERNANCE COMMITTEE

## Draft Governance Committee Work Plan – 2010-11

	<b>Agenda Item</b>	<b>Lead Officer</b>
	<b>Meeting Tuesday 21 September 2010</b>	
	Chairman's Communications	
1	Administrative Boundary Review - Saltdean	Oliver Dixon
	<b>Meeting 16 November 2010</b>	
	Chairman's Communications	
1		
2		
	<b>Meeting 1 February 2010</b>	
	Chairman's Communications	
	<b>Future reports – dates to be decided</b>	
1	Byelaws – detailed report following publication of regulations	Oliver Dixon
2	Whistleblowing – progress report	